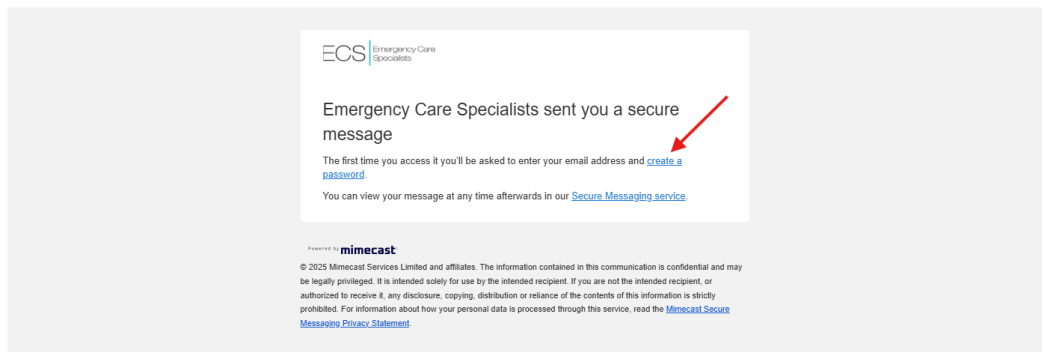


How to open a Secure Email from ECS/MMS/RCC

If you receive an email from someone at ECS-MMS-RCC and it is asking you to create a password. Don't panic, we will walk you through the steps to view the email!

This is how the email should look in your mailbox. Simply click the blue text that says "create a password"



A new tab will open in your internet browser and look like the image below. Create a new memorable password to use with secure emails. When you are done, click Confirm at the bottom.

Create Your Password

New Password

Confirm Password

- Minimum 8 characters
- Include at least one lowercase character (a-z)
- Include at least one uppercase character (A-Z)
- Include at least one numeric character (0-9)

● New Password and Confirm Password must be the same

Confirm

Now that you have created a password, you should be re-directed to a page that looks like this.



ECS | Emergency Care Specialists

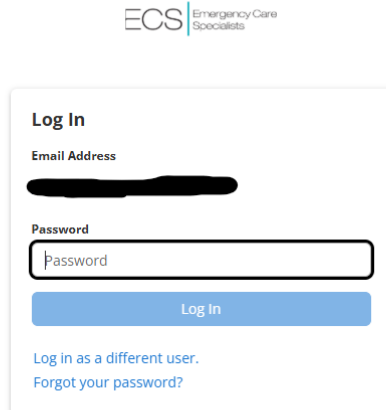
Log In

Email Address

Next

Type in **YOUR** email address here and press Next.

You will be redirected to a page that looks like this.



ECS | Emergency Care Specialists

Log In

Email Address

Password

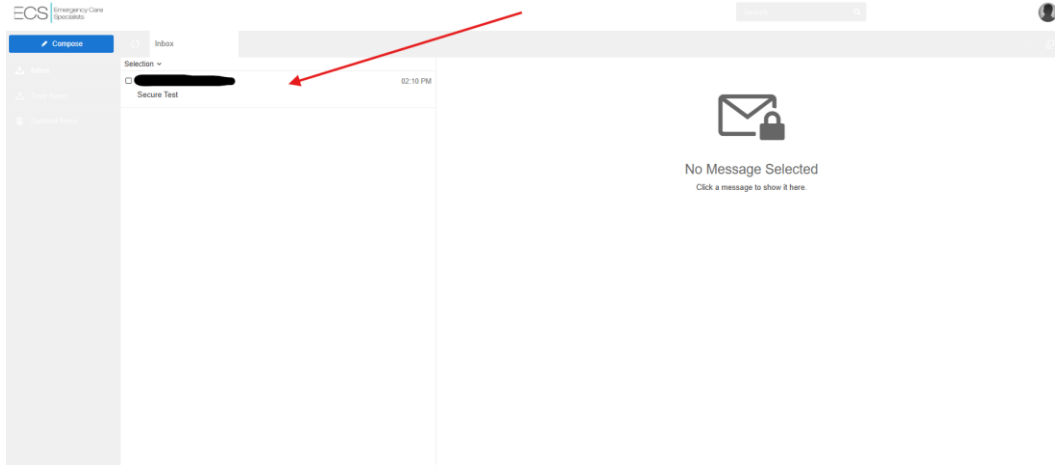
Log In

[Log in as a different user.](#)

[Forgot your password?](#)

Now enter the password you created earlier in the password field.

Press Log In and you are now in the secure portal!



The above is your secure portal. You can see previously received secure emails in the column on the left.